

Republic of the Philippines  
Province of Batangas  
MUNICIPALITY OF TAAL

## **Invitation to Bid**

### *Supply & Delivery of Office Equipment For the use of the Municipality*

1. The Local Government Unit of Taal, through the *General Fund of 2016* intends to apply the sum of *Two Hundred Fifteen Thousand Pesos (Php 215,000.00)* being the Approved Budget for the Contract (ABC) to payments under the contract for *Supply & Delivery of Office Equipment for the use of the Municipality*. Bids received in excess of the ABC shall be automatically rejected at Bid opening.
2. The Local Government Unit of Taal now invites Bids from eligible Bidders for *Supply & Delivery of Office Equipment for the use of the Municipality*. Delivery of the GOODS is required by *March 21, 2016*. The description of an eligible Bidder is contained in Section II of the Bidding Documents, ITB.
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary pass/fail criteria as specified in the Implementing Rules and Regulations Part A (IRR-A) of Republic Act 9184 (R.A. 9184), otherwise known as the "Government Procurement Reform Act," and is restricted to Filipino citizens/sole proprietorships, organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to Republic Act 5183 (R.A. 5183) and subject to Commonwealth Act 138 (C.A. 138). Only Bids from Bidders who pass the eligibility check will be opened. The process for the eligibility check is described in Section II of the Bidding Documents, ITB. The bidder with the Lowest Calculated Bid (LCB) shall advance to the post-qualification stage in order to finally determine responsiveness of the bid to technical and financial requirements of the project. The contract shall then be awarded to the Lowest Calculated and Responsive Bidder (LCRB) who was determined as such during the post-qualification procedure.
4. Interested Bidders may obtain further information from Local Government Unit of Taal and inspect the Bidding Documents at the address given below from 8:00 am to 5:00 pm.
5. A complete set of Bidding Documents may be purchased by interested Bidders from the address below and upon payment of a nonrefundable fee in the amount of *Five Hundred Pesos (Php500.00)* The method of payment will be *cash*. The Bidding Documents shall be received personally by the prospective Bidder or his authorized representative.
6. Bids and eligibility requirements must be delivered to the address below on or before *February 5, 2016 at 10:00am*. All Bids must be accompanied by a Bid security in the form of *Bidders Bond* and in the amount of *Ten Thousand Seven Hundred Fifty (Php10,750.00)* or an equivalent amount in a freely convertible currency. Late Bids shall not be accepted.
7. Bid opening shall be on *February 5, 2016 at 10:00am* at Bids and Awards Committee Office. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below.
8. The Local Government Unit of Taal reserves the right to accept or reject any Bid, to annul the bidding process, and to reject all Bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

OFFICE OF THE BIDS AND AWARDS COMMITTEE  
Engr. Amando A. Matanguihan  
Local Government Unit of Taal, Batangas  
Telefax: (043) 408057

Sgd.  
**AMANDO A. MATANGUIHAN**  
BAC Chairman