

Republic of the Philippines

Province of Batangas

MUNICIPALITY OF TAAL

ANNUAL PROCUREMENT PLAN FY 2011

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PhP)			Remarks	
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/Completion	Acceptance/Turnover		Total	MOOE	CO		
	Supply & Delivery of Office supplies	Mayor	Agency to Agency	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	90,000.00	90,000.00			
		Vice Mayor		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	40,000.00	40,000.00		
		SB		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	40,000.00	40,000.00		
		SB Secretary		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	40,000.00	40,000.00		
		r		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	45,000.00	45,000.00		
		Personnel		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	23,000.00	23,000.00		
		MPDC		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	15,000.00	15,000.00		
		LCR		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	60,000.00	60,000.00		
		GSO		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	150,000.00	150,000.00		
		Budget		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	20,000.00	20,000.00		
		Accounting		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	45,000.00	45,000.00		
		Treasurer		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	90,000.00	90,000.00		
		Assessor		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	45,000.00	45,000.00		
		Auditor		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	25,000.00	25,000.00		
		Fire/PNP/DILG		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	30,000.00	30,000.00		
		RHU		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	90,000.00	90,000.00		
		DSWD		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	30,000.00	30,000.00		
		OSCA		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	5,000.00	5,000.00		
		Agriculture		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	25,000.00	25,000.00		
	Engineering	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	30,000.00	30,000.00				
	Maarket & Slaughter	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	150,000.00	150,000.00				
	DepEd	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	SEF	-	-				

Republic of the Philippines

Province of Batangas

MUNICIPALITY OF TAAL

ANNUAL PROCUREMENT PLAN FY 2011

Code (PAP)	Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PhP)			Remarks		
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	MOOE	CO			
	Supply & Delivery of Office supplies-xerox	Mayor	Shopping 52.1a	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	160,000.00	160,000.00			
		Vice Mayor		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	-			
		SB		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	-			
		Administrator		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	75,000.00	75,000.00		
		Personnel		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	7,000.00	7,000.00		
		MPDC		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	15,000.00	15,000.00		
		LCR		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	30,000.00	30,000.00		
		GSO		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	-	-		
		Budget		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	20,000.00	20,000.00		
		Accounting		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	-	-		
		Treasurer		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	-	-		
		Assessor		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	-	-		
		Auditor		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	-	-		
		Fire		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	-	-		
		Police		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	-	-		
		RHU		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	-	-		
		DSWD		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	-	-		
		OSCA		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	25,000.00	25,000.00		
		Agriculture	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	25,000.00	25,000.00			
		Engineering	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	-				
		Maarket & Slaughter	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	150,000.00	150,000.00			
		DepEd	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	SEF	-				

	Copy of PPMP		APP
	hard	soft	
Mayor			
Vice Mayor			
SB			
Administrator			
Personnel			
MPDC			
LCR			
GSO			
Budget			
Accounting			
Treasurer			
Assessor			
Auditor			
Fire			
Police			
RHU			
DSWD			
OSCA			
Agriculture			
Engineering			
Maarket & Slaughter			
DepEd			

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MUNICIPALITY OF TAAL

ANNUAL PROCUREMENT PLAN FY 2011

Code (PAP)	Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (Php)			Remarks	
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance / Turnover		Total	MOOE	CO		
	Supply & Delivery of Office supplies-xerox	Mayor	Shopping 52.1a	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	90,000.00	90,000.00		
	Supply & Delivery of Tarpaulin	Mayor	Shopping 52.1a (Other MOOE, Other expense)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	26,500.00	26,500.00		
	Supply & Delivery Rental of Tables & Chairs	Mayor	Shopping 52.1a (Other MOOE, Other expense)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	33,000.00	33,000.00		
	Supply & Delivery of Electrical Materials; Hardware & Construction Materials	Mayor	Shopping 52.1a (Other MOOE, Other expense)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	45,000.00	45,000.00		
	Supply & Delivery Meals (Food) for Training, & Seminar	Mayor	Shopping 52.1a (Other MOOE, Other expense)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	40,500.00	40,500.00		
	Supply & Delivery of Sporting Goods (basketball ball, basketball board, basketball uniform, trophy)	Mayor	Shopping 52.1a (Other MOOE, Other expense)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	60,000.00	60,000.00		
	Supply & Delivery of communication materials & equipment	Mayor	Shopping 52.1a (Other MOOE, Other expense)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	73,000.00	73,000.00		
	Supply & Delivery of Medals	Mayor	Shopping 52.1a (Other MOOE, Other expense)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	75,000.00	75,000.00		
	Supply & Delivery of Purchased Flowers	Mayor	Shopping 52.1a (Other MOOE, Other expense)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	47,000.00	47,000.00		
	Supply & Delivery of Purchased Flowers	Mayor	Shopping 52.1a	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	29,000.00	29,000.00		
	Supply of gasoline, Oil Lubricants	Mayor	Shopping 52.1a	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	500,000.00	500,000.00		
	Supply & Delivery of Meals/Snacks for Meetings/conferences	Mayor	Shopping 52.1a	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	35,000.00	35,000.00		

Code (PAP)	Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity													Source of Funds	Estimated Budget (PhP)			Remarks
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance / Turnover	Total		MOOE	CO		
	Supply & Delivery of Meals/Snacks ; Tarpulin; Plaque & Certificates; Token & Prizes; Rental of Chairs & Tables; Rental of Sound System; Photo & Video Services	Mayor	Shopping 52.1a (Cultural & Athletic Expense)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	300,000.00	300,000.00		
	Supply & Delivery of Meals/ Snacks; Tarpulin, Rental of tables & chairs	Mayor	Shopping 52.1a (Labor & Employment)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	47,000.00	47,000.00		
	Supply & Delivery of Electrical Materials; Hardware & Construction Materials;	Mayor	Shopping 52.1a (Other Structure)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	200,000.00	200,000.00		
	Supply & Delivery Repair & Maintenance - Other Structure	Mayor	Shopping 52.1a (Other Structure)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	100,000.00	100,000.00		
	Supply & Delivery of Newspaper	Mayor	Shopping 52.1a	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	20,000.00	20,000.00		
	Repair & Maintenance of Office Equipment	Mayor	Shopping 52.1a	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	60,000.00	60,000.00		
	Repair & Maintenance of Motor Vehicle	Mayor	Shopping 52.1a	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	300,000.00	300,000.00		
	Repair & Maintenance Office Equipment; Furnitures & Fixtures	Mayor	Shopping 52.1a	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	60,000.00	60,000.00		
	Supply & Delivery of Parts & Vehicle Materials	Mayor	Shopping 52.1a (govt. vehicle; ambulance; ...)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	170,000.00	170,000.00		
	Purchase of Equipment (computer, laptop, fax machine, office table, office chair, printer)	Mayor	Shopping 52.1a	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	100,000.00	-	100,000.00	
	Purchase of generator	Mayor	Public Bidding	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GF	200,000.00	-	200,000.00	

2,611,000.0 2,311,000.0 300,000.00

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	Supply & Delivery of Meals/Snacks for Meetings/conferences	Administrator	Shopping 52.1a (training)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	8,000.00	8,000.00		
	Supply & Delivery Rental of Tables & Chairs	Administrator	Shopping 52.1a (training)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	10,000.00	10,000.00		
	Supply & Delivery Tarpaulin	Administrator	Shopping 52.1a (training)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	2,500.00	2,500.00		
	Supply & Delivery of Other MOOE (Purchase of Cellphone)	Administrator	Shopping 52.1a	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	10,000.00	10,000.00		
	Purchase of Office equipment (Computer; Fax machine; printer; Laptop;)	Administrator	Shopping 52.1a	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	50,000.00	-	50,000.00	

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	Supply & Delivery of Meals/Snacks for Meetings/conferences	Administrator	Shopping 52.1a (training)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	8,000.00	8,000.00		
	Supply & Delivery Rental of Tables & Chairs	Administrator	Shopping 52.1a (training)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	10,000.00	10,000.00		
	Supply & Delivery Tarpaulin	Administrator	Shopping 52.1a	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	2,500.00	2,500.00		
	Supply & Delivery of Other MOOE (Purchase of	Administrator	Shopping 52.1a	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	10,000.00	10,000.00		
	Purchase of Office equipment (Computer; Fax machine; printer; Laptop;)	Administrator	Shopping 52.1a	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	50,000.00	-	50,000.00	

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				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance / Turnover		Total	MOOE	CO		
	Supply & Delivery Risograph of Various Forms	Administrator	Shopping 52.1a (Office supplies)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	7,000.00	7,000.00	-	
	Supply & Delivery of Meals/Snacks for Meetings/conferences	Administrator	Shopping 52.1a (training)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	4,000.00	4,000.00		
	Supply & Delivery Rental of Tables & Chairs	Administrator	Shopping 52.1a (training)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	3,000.00	3,000.00		
	Supply & Delivery Tarpaulin	Administrator	Shopping 52.1a (training)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	1,500.00	1,500.00		
	Supply & Delivery of Other MOOE	Administrator	Shopping 52.1a	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	10,000.00	10,000.00		

Republic of the Philippines
Province of Batangas
MUNICIPALITY OF TAAL

ANNUAL PROCUREMENT PLAN FY 2011

Code (PAP)	Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity													Source of Funds	Estimated Budget (PhP)			Remarks
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance / Turnover	Total		MOOE	CO		
	Supply & Delivery Book Binding	MPDC	Shopping 52.1a (Office Supplies)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	6,000.00	6,000.00		
	Repair of office equipment (Computer, Aircon, printer)	MPDC	Shopping 52.1a	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	15,000.00	15,000.00		
	Supply & Delivery of Meals/Snacks; Tarpulin; Rental of Tables & Chairs for seminars & conferences	MPDC	Shopping 52.1a (Land use Program)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	23,000.00	23,000.00		
	Supply & Delivery of Other MOOE (Other Expense - Purchase of Cellphone)	MPDC	Shopping 52.1a (Other Expense)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	10,000.00	10,000.00		
	Supply & Delivery of Meals/Snacks; Tarpulin; Rental of Tables & Chairs for Rental of Sound System; Token & Prizes; Artist/Emcee/Host	MPDC	Shopping 52.1a (Cultural & Athletic expense)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	200,000.00	200,000.00		
	Supply & Delivery Purchase of Office Equipment (Computer, Laptop, Printer, Office table, Office chair)	MPDC	Shopping 52.1a	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	300,000.00	-	300,000.00	

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ANNUAL PROCUREMENT PLAN FY 2011

Code (PAP)	Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PhP)			Remarks	
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance / Turnover		Total	MOOE	CO		
	Supply & Delivery of Meals/Snacks for Meetings/conferences	Budget	Shopping 52.1a (training)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	8,000.00	8,000.00		
	Supply & Delivery Rental of Tables & Chairs	Budget	Shopping 52.1a (training)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	5,000.00	5,000.00		
	Supply & Delivery Tarpaulin	Budget	Shopping 52.1a (training)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	1,500.00	1,500.00		
	Supply & Delivery of Other MOOE (Purchase of Cellphone)	Budget	Shopping 52.1a	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	10,000.00	10,000.00		
	Repair & Maintenance of Office equipment	Budget	Shopping 52.1a	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	8,000.00	8,000.00		
	Repair & Maintenance of Furnitures & Fixtures	Budget	Shopping 52.1a (Repair & Maint. Office Equip.)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	12,000.00	12,000.00		
	Purchase of Office equipment (Computer; printer)	Budget	Shopping 52.1a	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	30,000.00	-	30,000.00	

Republic of the Philippines
Province of Batangas
MUNICIPALITY OF TAAL

ANNUAL PROCUREMENT PLAN FY 2011

Code (PAP)	Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity													Source of Funds	Estimated Budget (PhP)			Remarks
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance / Turnover	Total		MOOE	CO		
	Supply & Delivery of Meals/Snacks for Meetings/conferences	OSCA	Shopping 52.1a (Office Supplies)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	10,000.00	10,000.00		
	Supply & delivery of Risograph of Forms	OSCA	Shopping 52.1a (Office Supplies)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	10,000.00	10,000.00		
	Supply & Delivery Tarpaulin ; Meals/Snacks/Lunch; Rental of Tables & Chairs; Medical, Dental & laboratory supplies & materials	OSCA	Shopping 52.1a (medical, laboratory, & dental supplies expense)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	200,000.00	200,000.00		

Republic of the Philippines

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MUNICIPALITY OF TAAL

ANNUAL PROCUREMENT PLAN FY 2011

Code (PAP)	Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PhP)			Remarks	
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance / Turnover		Total	MOOE	CO		
	Supply & Delivery of Meals/Snacks for Meetings/conferences	LCR	Shopping 52.1a (training)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	30,000.00	30,000.00		
	Supply & Delivery of other MOOE / rental of chairs, printing of Tarpaulin	LCR	Shopping 52.1a	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	10,000.00	10,000.00		
	Supply & Delivery of Postage & Deliveries	LCR	Shopping 52.1a	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	1,000.00	1,000.00		
	Purchase of Office Equipment	LCR	Shopping 52.1a	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	30,000.00		30,000.00	

Republic of the Philippines
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MUNICIPALITY OF TAAL

ANNUAL PROCUREMENT PLAN FY 2011

Code (PAP)	Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PhP)			Remarks	
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance / Turnover		Total	MOOE	CO		
	Supply & Delivery of Other MOOE	RHU	Shopping 52.1a	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	10,000.00	10,000.00		
	Supply & Delivery of Meals for Meetings/conferences	RHU	Shopping 52.1a(training)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	10,000.00	10,000.00		
	Repair & Maintenance of Office equipment	RHU	Shopping 52.1a	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	10,000.00	10,000.00		
	Supply & Delivery of Other MOOE(Anti-TB Program)	RHU	Shopping 52.1a	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	50,000.00	50,000.00		
	Supply & Delivery of Medical Supplies	RHU	Shopping 52.1a	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	360,000.00	360,000.00		
	Supply & Delivery of Medical /Office Equipment	RHU	Shopping 52.1a	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	50,000.00	-	50,000.00	
	Supply& Delivery ofDrugs/Medicine	RHU	PublicBidding	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	2,000,000.00	-	2,000,000.00	

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Code (PAP)	Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PhP)			Remarks	
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance / Turnover		Total	MOOE	CO		
	Supply & Delivery of office supplies to be used as training kits for seminars & training kits	Agriculture	Shopping (Seminars & Trainings)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	15,000.00	15,000.00		
	Supply & Delivery of Meals/ Snacks for Meetings/ conferences	Agriculture	Shopping (Seminars & Trainings)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	40,000.00	40,000.00		
	Supply & Delivery of Tarpaulins	Agriculture	Shopping (Seminars & Trainings)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	3,000.00	3,000.00		
	Rental of Tables & Chairs for seminars & trainings	Agriculture	Shopping (Seminars & Trainings)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	6,000.00	6,000.00		
	Supply & Delivery of other MOOE	Agriculture	Shopping	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	7,000.00	7,000.00		
	Repair & Maintenance of Office equipment	Agriculture	Shopping	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	12,000.00	12,000.00		
	Purchase of Office Equipment (ACU)	Agriculture	Shopping	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	30,000.00	-	30,000.00	
	Supply & Delivery of vaccines, medical supplies and other biologics for animals	Agriculture	Shopping	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	50,400.00	50,400.00	-	
	Supply and delivery of vegetable seeds & seedlings	Agriculture	Shopping (for technology demonstration & for distribution)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	20% DF	100,000.00	100,000.00		
	Supply & Delivery of other farm inputs	Agriculture	Shopping (for technology demonstration)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	20% DF	100,000.00	100,000.00		
	Supply & Delivery of sow, cattle stocks for gog & cattle dispersal program	Agriculture	Shopping	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	20% DF	50,000.00	50,000.00		

Republic of the Philippines
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ANNUAL PROCUREMENT PLAN FY 2011

Code (PAP)	Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity													Source of Funds	Estimated Budget (Php)			Remarks
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance / Turnover	Total		MOOE	CO		
	Supply & Delivery of Other MOOE (Other Expenses/Purchased of Cellphone)	GSO	Shopping 52.1a	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	10,000.00	10,000.00		
	Supply & Delivery of Other MOOE (Solid Waste/Chemicals)	GSO	Shopping 52.1a	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	100,000.00	100,000.00		
	Supply & Delivery of Other MOOE (Public Utilities / Supplies)	GSO	Shopping 52.1a	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	75,000.00	75,000.00		
	Supply & Delivery of Other MOOE (Repair & Maintenance of MRF/Materials)	GSO	Shopping 52.1a	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	250,000.00	250,000.00		
	Repair & Maintenance (Office Equipment & Supplies/Materials)	GSO	Shopping 52.1a	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	20,000.00	20,000.00		
	Repair & Maintenance (Government Vehicle/Spare Parts)	GSO	Shopping 52.1a	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	200,000.00	200,000.00		
	Repair & Maintenance (Garbage Truck/Spare Parts)	GSO	Shopping 52.1a	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	150,000.00	150,000.00		
	Purchased of Equipment	GSO	Shopping 52.1a	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	100,000.00	-	100,000.00	

Republic of the Philippines
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ANNUAL PROCUREMENT PLAN FY 2011

Code (PAP)	Procurement Program/ Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (Php)			Remarks	
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance / Turnover		Total	MOOE	CO		
	Supply & Delivery of Other MOOE/ Const. Materials/Electrical	Maarket & Slaughter	Shopping 52.1a	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	100,000.00	100,000.00		
	Purchased of Office Equipment	Maarket & Slaughter	Shopping 52.1a	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan-Dec	Jan-Dec	GF	50,000.00	-	50,000.00	

Republic of the Philippines
 Province of Batangas
MUNICIPALITY OF TAAAL

PROJECT PROCUREMENT MANAGEMENT PLAN FY 2011

Department/Office: **RHU**

Ref.	Contract Package (Description)	Procurement Method	ABC	Source of Fund	Procurement Schedule							REMARKS
					Pre-procurement Conference	Posting of ITB/RFQ	Submission and Receipt of Bids/Quotation	Price Quotation/Bid Evaluation	Post-Qualification	Award of Contract	Period of Delivery	
	Supply & Delivery of Office supplies	Agency to Agency	90,000.00	GF	N/A	N/A	N/A	N/A	N/A	N/A	Jan.-Dec.	
	Supply & Delivery of Other MOOE	Shopping 52.1a	10,000.00	GF	N/A	N/A	N/A	N/A	N/A	N/A	Jan.-Dec.	Procurement Schedule as the
	Supply & Delivery of Meals for Meetings/conferences	Shopping 52.1a (training)	10,000.00	GF	N/A	N/A	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the
	Repair & Maintenance of Office equipment	Shopping 52.1a	10,000.00	GF	N/A	N/A	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the
	Supply & Delivery of Other MOOE (Anti-TB Program)	Shopping 52.1a	50,000.00	GF	N/A	N/A	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the
	Supply & Delivery of Medical Supplies	Shopping 52.1a	360,000.00	GF	N/A	N/A	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the
	Supply & Delivery of Medical /Office Equipment	Shopping 52.1a	50,000.00	GF	N/A	N/A	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the
	Supply & Delivery of Drugs/Medicine	Public Bidding	2,000,000.00	GF	N/A	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	Jan.-Dec.	500,000.00 per quarter

Prepared by:

DRA. CAILANIE B. MAYUGA
 Department Head

Recommended by:

AMANDO A. MATANGUIHAN
 BAC Chairman
 Bac Resolution No. _____

Approved:

MICHAEL D. MONTENEGRO
 Municipal Mayor

PROJECT PROCUREMENT MANA

Department/Office: **ENGINEERING**

Ref.	Contract Package (Description)	Procurement Method	ABC	Source of Fund		
					Pre-procurement Conference	Posting of ITB/RFQ
	Supply & Delivery of Office supplies	Agency to Agency	20,000.00	GF	N/A	N/A
	Supply & Delivery of Office supplies	Shopping 52.1a	20,000.00	GF	N/A	Jan.-Dec.
	Supply & Delivery of Meals/Snacks for Meetings/conferences	Shopping 52.1a (training)	8,000.00	GF	N/A	Jan.-Dec.
	Supply & Delivery Rental of Tables & Chairs	Shopping 52.1a (training)	5,000.00	GF	N/A	Jan.-Dec.
	Supply & Delivery Tarpaulin	Shopping 52.1a (training)	1,500.00	GF	N/A	Jan.-Dec.
	Supply & Delivery of Other MOOE (Purchase of Cellphones)	Shopping 52.1a	10,000.00	GF	N/A	Jan.-Dec.
	Repair & Maintenance of Office equipment	Shopping 52.1a	8,000.00	GF	N/A	Jan.-Dec.
	Repair & Maintenance of Furnitures & Fixtures	Shopping 52.1a (Repair & Maint. Office Equip)	12,000.00	GF	N/A	Jan.-Dec.
	Purchase of Office equipment (Computer; printer)	Shopping 52.1a	30,000.00	GF	N/A	Jan.-Dec.

Prepared by:

Recommended by:

AMANDO A. MATANGUIHAN
 Department Head

AMANDO A. MATANGUIHAN
 BAC Chairman
 Bac Resolution No. _____

Philippines
 Pangasinana
 JF TAAL

MANAGEMENT PLAN FY 2011

Procurement Schedule					REMARKS
Submission and Receipt of Bids/Quotation	Price Quotation/Bid Evaluation	Post-Qualification	Award of Contract	Period of Delivery	
N/A	N/A	N/A	N/A	Jan.-Dec.	
N/A	N/A	N/A	N/A	Jan.-Dec.	Procurement Schedule as the Need Arises
N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises

Approved:

MICHAEL D. MONTENEGRO
Municipal Mayor

Republic of the Philippines
Province of Batangas
MUNICIPALITY OF TAAL

PROJECT PROCUREMENT MANAGEMENT PLAN FY 2011

Department/Office: Office of the Mayor

Ref.	Contract Package (Description)	Procurement Method	ABC	Source of Fund	Procurement Schedule							REMARKS
					Pre- procurement Conference	Posting of ITB/ RFQ	Submission and Receipt of Bids/Quotation	Price Quotation/Bid Evaluation	Post- Qualification	Award of Contract	Period of Delivery	
	Supply & Delivery of Office supplies	Agency to Agency	90,000.00	GF	N/A	N/A	N/A	N/A	N/A	N/A	Jan.-Dec.	
	Supply & Delivery of Office supplies	Shopping 52.1a	160,000.00	GF	N/A	N/A	N/A	N/A	N/A	N/A	Jan.-Dec.	Procurement Schedule as the Need Arises
	Supply & Delivery of Office supplies-xerox	Shopping 52.1a	90,000.00	GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
	Supply & Delivery of Tarpaulin	Shopping 52.1a (Other MOOE, Other expense)	26,500.00	GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
	Supply & Delivery Rental of Tables & Chairs	Shopping 52.1a (Other MOOE, Other expense)	33,000.00	GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
	Supply & Delivery of Electrical Materials; Hardware & Construction Materials	Shopping 52.1a (Other MOOE, Other expense)	45,000.00	GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
	Supply & Delivery Meals (Food) for Training, & Seminar	Shopping 52.1a (Other MOOE, Other expense)	40,500.00	GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
	Supply & Delivery of Sporting Goods (basketball ball, basketball board, basketball uniform, trophy)	Shopping 52.1a (Other MOOE, Other expense)	60,000.00	GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
	Supply & Delivery of communication materials & equipment	Shopping 52.1a (Other MOOE, Other expense)	73,000.00	GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
		Shopping 52.1a										Procurement Schedule as the

PROJECT PROCUREMENT MANAGEMENT PLAN FY 2011

Department/Office: Office of the Mayor

Ref.	Contract Package (Description)	Procurement Method	ABC	Source of Fund	Procurement Schedule							REMARKS
					Pre-procurement Conference	Posting of ITB/ RFQ	Submission and Receipt of Bids/Quotation	Price Quotation/Bid Evaluation	Post-Qualification	Award of Contract	Period of Delivery	
	Supply & Delivery of Medals	(Other MOOE, Other expense)	75,000.00	GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
	Supply & Delivery of Purchased Flowers	Shopping 52.1a (Other MOOE, Other expense)	47,000.00	GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
	Supply & Delivery of Purchased Flowers	Shopping 52.1a (discretionary expense)	29,000.00	GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
	Supply of gasoline, Oil Lubricants	Shopping 52.1a	500,000.00	GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
	Supply & Delivery of Meals/Snacks for Meetings/conferences	Shopping 52.1a	35,000.00	GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
	Supply & Delivery of Meals/Snacks ; Tarpulin; Plaque & Certificates; Token & Prizes; Rental of Chairs & Tables; Rental of Sound System; Photo & Video ; Fireworks; Stage Design	Shopping 52.1a (Cultural & Athletic Expense)	300,000.00	GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
	Supply & Delivery of Meals/ Snacks; Tarpulin, Rental of tables & chairs	Shopping 52.1a (Labor & Employment)	47,000.00	GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
	Supply & Delivery of Electrical Materials; Hardware & Construction Materials;	Shopping 52.1a (Other Structure)	200,000.00	GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
	Supply & Delivery Repair & Maintenance - Other Structure	Shopping 52.1a (Other Structure)	100,000.00	GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
	Supply & Delivery of Newspaper	Shopping 52.1a	20,000.00	GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
	Repair & Maintenance of Office Equipment	Shopping 52.1a	60,000.00	GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises

PROJECT PROCUREMENT MANAGEMENT PLAN FY 2011

Department/Office: Office of the Mayor

Ref.	Contract Package (Description)	Procurement Method	ABC	Source of Fund	Procurement Schedule							REMARKS
					Pre-procurement Conference	Posting of ITB/ RFQ	Submission and Receipt of Bids/Quotation	Price Quotation/Bid Evaluation	Post-Qualification	Award of Contract	Period of Delivery	
	Repair & Maintenance of Motor Vehicle	Shopping 52.1a	300,000.00	GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
	Repair & Maintenance Office Equipment; Furnitures & Fixtures	Shopping 52.1a	60,000.00	GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
	Supply & Delivery of Parts & Vehicle Materials	Shopping 52.1a (govt. vehicle; ambulance; firetruck)	170,000.00	GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
	Purchase of Equipment (computer, laptop, fax machine, office table, office chair, printer)	Shopping 52.1a	100,000.00	GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
	Purchase of generator	Public Bidding	200,000.00	GF	N/A	2-Feb-11	10-Feb-11	19-Feb-11	22-Feb-11	24-Feb-11	March 4, 2011	

Prepared by:

Recommended by:

Approved:

FRANCISCO FRANCO R. BENAVIDEZ
Municipal Administrator

AMANDO A. MATANGUIHAN
BAC Chairman
Bac Resolution No. _____

MICHAEL D. MONTENEGRO
Municipal Mayor

Republic of the Philippines
Province of Batangas
MUNICIPALITY OF TAAL

PROJECT PROCUREMENT MANAGEMENT PLAN FY 2011

Department/Office: Administrator's Office

Ref.	Contract Package (Description)	Procurement Method	ABC	Source of Fund	Procurement Schedule							REMARKS
					Pre-procurement Conference	Posting of ITB/RFQ	Submission and Receipt of Bids/ Quotation	Price Quotation/Bid Evaluation	Post-Qualification	Award of Contract	Period of Delivery	
	Supply & Delivery of Office supplies	Agency to Agency	45,000.00	GF	N/A	N/A	N/A	N/A	N/A	N/A	Jan.-Dec.	
	Supply & Delivery of Office supplies	Shopping 52.1a	75,000.00	GF	N/A	Jan.-Dec.	N/A	N/A	N/A	N/A	Jan.-Dec.	Procurement Schedule as the Need Arises
	Supply & Delivery of Meals/Snacks for Meetings/conferences	Shopping 52.1a (training)	8,000.00	GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
	Supply & Delivery Rental of Tables & Chairs	Shopping 52.1a (training)	10,000.00	GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
	Supply & Delivery Tarpaulin	Shopping 52.1a (training)	2,500.00	GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
	Supply & Delivery of Other MOOE (Purchase of Cellphone)	Shopping 52.1a	10,000.00	GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
	Purchase of Office equipment (Computer; Fax machine; printer; Laptop;)	Shopping 52.1a	50,000.00	GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises

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FRANCISCO FRANCO R. BENAVIDEZ
Municipal Administrator

Recommended by:

AMANDO A. MATANGUIHAN
BAC Chairman
Bac Resolution No. _____

Approved:

MICHAEL D. MONTENEGRO
Municipal Mayor

Republic of the Philippines
Province of Batangas
MUNICIPALITY OF TAAL

PROJECT PROCUREMENT MANAGEMENT PLAN FY 2011

Department/Office: Municipal Planning & Development Coordination

Ref.	Contract Package (Description)	Procurement Method	ABC	Source of Fund	Procurement Schedule							REMARKS
					Pre-procurement Conference	Posting of ITB/RFQ	Submission and Receipt of Bids/Quotation	Price Quotation/Bid Evaluation	Post-Qualification	Award of Contract	Period of Delivery	
	Supply & Delivery of Office Supplies	Agency to Agency	15,000.00	GF	N/A	N/A	N/A	N/A	N/A	N/A	Jan - Dec.	
	Supply & Delivery of Office supplies	Shopping 52.1a	15,000.00	GF	N/A	Jan - Dec	N/A	N/A	N/A	N/A	Jan - Dec.	Procurement as the need Arise.
	Supply & Delivery Book Binding	Shopping 52.1a (Office Supplies)	6,000.00	GF	N/A	Jan - Dec	N/A	N/A	N/A	N/A	Jan - Dec.	Procurement as the need Arise.
	Repair of office equipment (Computer, Aircon, printer)	Shopping 52.1a	15,000.00	GF	N/A	Jan - Dec	N/A	N/A	N/A	N/A	Jan - Dec.	Procurement as the need Arise.
	Supply & Delivery of Meals/Snacks; Tarpulin; Rental of Tables & Chairs for seminars & conferences	Shopping 52.1a (Land use Program)	23,000.00	GF	N/A	Jan - Dec	N/A	N/A	N/A	N/A	Jan - Dec.	Procurement as the need Arise.
	Supply & Delivery of Other MOOE (Other Expense - Purchase of Cellphone)	Shopping 52.1a (Other Expense)	10,000.00	GF	N/A	Jan - Dec	N/A	N/A	N/A	N/A	Jan - Dec.	Procurement as the need Arise.
	Supply & Delivery of Meals/Snacks; Tarpulin; Rental of Tables & Chairs for Rental of Sound System; Token & Prizes; Artist/Emcee/Host	Shopping 52.1a (Cultural & Athletic expense)	200,000.00	GF	N/A	Jan - Dec	N/A	N/A	N/A	N/A	Jan - Dec.	Procurement as the need Arise.
	Supply & Delivery Purchase of Office Equipment (Computer, Laptop, Printer, Office table, Office chair)	Shopping 52.1a	30,000.00	GF	N/A	Jan - Dec	N/A	N/A	N/A	N/A	Jan - Dec.	Procurement as the need Arise.

Prepared by:

Recommended by:

Approved:

FRANCISCO FRANCO R. BENAVIDEZ
MPDC/OIC

AMANDO A. MATANGUIHAN
BAC Chairman
Bac Resolution No. _____

MICHAEL D. MONTENEGRO
Municipal Mayor

Republic of the Philippines
Province of Batangas
MUNICIPALITY OF TAAL

PROJECT PROCUREMENT MANAGEMENT PLAN FY 2011

Department/Office: Municipal Budget Office

Ref.	Contract Package (Description)	Procurement Method	ABC	Source of Fund	Procurement Schedule							REMARKS
					Pre- procurement Conference	Posting of ITB/RFQ	Submission and Receipt of Bids/Quotation	Price Quotation/Bid Evaluation	Post- Qualification	Award of Contract	Period of Delivery	
	Supply & Delivery of Office supplies	Agency to Agency	20,000.00	GF	N/A	N/A	N/A	N/A	N/A	N/A	Jan.-Dec.	
	Supply & Delivery of Office supplies	Shopping 52.1a	20,000.00	GF	N/A	Jan.-Dec.	N/A	N/A	N/A	N/A	Jan.-Dec.	Procurement Schedule as the Need Arises
	Supply & Delivery of Meals/Snacks for Meetings/conferences	Shopping 52.1a (training)	8,000.00	GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
	Supply & Delivery Rental of Tables & Chairs	Shopping 52.1a (training)	5,000.00	GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
	Supply & Delivery Tarpaulin	Shopping 52.1a (training)	1,500.00	GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
	Supply & Delivery of Other MOOE (Purchase of Cellphone)	Shopping 52.1a	10,000.00	GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
	Repair & Maintenance of Office equipment	Shopping 52.1a	8,000.00	GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
	Repair & Maintenance of Furnitures & Fixtures	Shopping 52.1a (Repair & Maint. Office Equip.)	12,000.00	GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
	Purchase of Office equipment (Computer; printer)	Shopping 52.1a	30,000.00	GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises

Prepared by:

LORNA B. BAUTISTA
Department Head

Recommended by:

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BAC Chairman
Bac Resolution No. _____

Approved:

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Republic of the Philippines
Province of Batangas
MUNICIPALITY OF TAAL

PROJECT PROCUREMENT MANAGEMENT PLAN FY 2011

Department/Office: DSWD

Ref.	Contract Package (Description)	Procurement Method	ABC	Source of Fund	Procurement Schedule							REMARKS
					Pre-procurement Conference	Posting of ITB/RFQ	Submission and Receipt of Bids/Quotation	Price Quotation/Bid Evaluation	Post-Qualification	Award of Contract	Period of Delivery	
	Supply & Delivery of Office supplies	Agency to Agency		GF	N/A	N/A	N/A	N/A	N/A	N/A	Jan.-Dec.	
	Supply & Delivery of Office supplies	Shopping 52.1a		GF	N/A	Jan.-Dec.	N/A	N/A	N/A	N/A	Jan.-Dec.	Procurement Schedule as the Need Arises
	Supply & Delivery of Construction Materials for Housing ; Materials for construction of sanitary disposal; Electrical Supplies & materials for Pailaw sa Mahihirap; Foods & Other materials for victims of disaster/indigents	Shopping 52.1a (Poverty Alleviation)		GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
	Supply & Delivery of Uniform	Shopping 52.1a (Day Care Services)		GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
	Supply & Delivery of Tarpaulin; Rental of Sound System; Rental of Chairs & Tables; Sporting Uniform; Sporting Goods;	Shopping 52.1a (Cultural & Athletic Expenses)		GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
	Supply & Delivery of Meals/Snacks/Lunch; Rental of Table & Chairs; Training materials, modules & manuals	Shopping 52.1a (Gender & development)		GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
	Supply & delivery of Cellphone	Shopping 52.1a (Other MOOE - Other Expense)		GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
	Repair of Equipment, materials & parts (aircon; computer, electric fan, refrigerator, table, chair, typewriter)	Shopping 52.1a (Repair & Maint. Office Equip.)		GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises

Ref.	Contract Package (Description)	Procurement Method	ABC	Source of Fund	Procurement Schedule							REMARKS
					Pre-procurement Conference	Posting of ITB/RFQ	Submission and Receipt of Bids/Quotation	Price Quotation/Bid Evaluation	Post-Qualification	Award of Contract	Period of Delivery	
	Supply & Delivery of Meals/Snacks/Lunch; Rental of Table & Chairs; Training materials, modules & manuals; uniform; Tarpaulin; Risograph of Form	Shopping 52.1a (Child & Youth Welfare)		GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
	Supply & Delivery of Meals/Snacks/Lunch; Rental of table & Chairs; Uniform; Tarpaulin; Training materials, modules, manuals; Risograph of Forms; Printing of IDs	Shopping 52.1a (Senior Citizen & Disable)		GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
	Supply & Delivery of Tarpaulin; Rental of Sound System; Rental of Chairs & Tables; Uniform; Meals & Snacks; Training modules,materials & manuals	Shopping 52.1a (Women's Welfare Program)		GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
	Supply & Delivery of Meals/Snacks; Rental of Table & Chairs, Training Materials, modules & manuals	Shopping 52.1a (Disaster Preparedness Program)		GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
	Supply & Delivery of Equipment for emergency assistance	Shopping 52.1a (Emergency Assistance Program)		GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
	Supply & Delivery of Risograph of Form; printing of IDs; Meals & Snacks; Rental of tables & Chairs; Tarpaulin; Training materials, modules, manuals	Shopping 52.1a (ERPAT)		GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
	Supply & Delivery of Snacks,Meals, Lunch; Rental of Table & Chairs; tarpaulin; training materials, modules, manuals	Shopping 52.1a (Implementation of Livelihood Program for Women)		20% DF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises

Department/Office: DSWD

Ref.	Contract Package (Description)	Procurement Method	ABC	Source of Fund	Procurement Schedule							REMARKS
					Pre-procurement Conference	Posting of ITB/RFQ	Submission and Receipt of Bids/Quotation	Price Quotation/Bid Evaluation	Post-Qualification	Award of Contract	Period of Delivery	
	Supply & Delivery of Meals/Snacks/Lunch; Rental of table & Chairs; Uniform; Tarpaulin; Training materials, modules, manuals; Risograph of Forms;	Shopping 52.1a (Out of School Youth)		20% DF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises
	Purchase of Office equipment (Computer; printer; Airconditioning Unit;)	Shopping 52.1a	30,000.00	GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises

Prepared by:

RAQUEL O. OJANO
DSWDO

Recommended by:

AMANDO A. MATANGUIHAN
BAC Chairman
Bac Resolution No. _____

Approved:

MICHAEL D. MONTENEGRO
Municipal Mayor

Department/Office: OSCA

Ref.	Contract Package (Description)	Procurement Method	ABC	Source of Fund	Procurement Schedule							REMARKS
					Pre-procurement Conference	Posting of ITB/RFQ	Submission and Receipt of Bids/Quotation	Price Quotation/Bid Evaluation	Post-Qualification	Award of Contract	Period of Delivery	
	Meals/Snacks/Lunch; Rental of Tables & Chairs; Medical, Dental & laboratory supplies & materials	(medical, laboratory, & dental supplies expense)	200,000.00	GF	N/A	Jan.-Dec.	N/A	N/A	N/A	Jan.-Dec.	Jan.-Dec.	Procurement Schedule as the Need Arises

Prepared by:

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DSWDO

Recommended by:

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BAC Chairman
Bac Resolution No. _____

Approved:

MICHAEL D. MONTENEGRO
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